

## **Information available from Elkstone Parish Council under the Freedom of Information Act Model Publication Scheme**

### **Class 1 – Who we are and what we do**

EVH Noticeboard

Chairman: Mr. Matt Hobbs  
Vice Chair: Mr. David Collins  
Treasurer: Mr. Michael Cooch  
Councillors: Mr. Bob Luck  
Mr. John Muschamp

Clerk: Mrs. Lois Eyre 870375

There are no Committees, no office.  
The part-time Clerk is the only member of staff.

### **Class 2 – What we spend and how we spend it**

[precept for last two years]

There is no borrowing, grants or contracts.

Parish Councillors do not claim allowances or expenses.

The Parish Council adopted Financial Regulations on 24.09.08

### **Class 3 – What our priorities are**

The Chairman makes an Annual Report to the  
Annual Parish Open Meeting

Minute Book

There is no Parish Plan

The Parish Council has not sought Quality Status.

### **Class 4 – How we make decisions**

The Parish Council meet on the second or third Wednesday  
of odd-numbered months, and between times as necessary.

Noticeboard, Newsletter

Agendas

Noticeboard

Minutes of Meetings

Minute Book

All reports and responses are recorded in the Minutes

The Parish Council has not made any bye-laws.

### **Class 5 – Our policies and procedures**

Policies and procedures for the conduct of Council business  
are detailed in the Standing Orders, adopted 14.11.07

EPC Blue Book

The Code of Conduct was adopted 11.07.07

EPC Blue Book

### **Class 6 – List and registers**

The Parish Council maintains a register of members' interests

EPC RoMI File.

### **Class 7 – the services we offer**

The Council takes responsibility for maintenance in safe order  
of two bus shelters, two litter bins, a commemorative bench,  
and The Pound