

Minutes of a Meeting of Elkstone Parish Council

8.00 p.m., Wednesday 13th July 2016, in Elkstone Village Hall

Present: Mr. Luck (Chair) Mssrs Collins, Cooch and Muschamp: Mrs. Eyre (Clerk)
Absent: Mr Hobbs

1. Minutes of the last Meeting (18th May 2016) were read, accepted and signed.

2. Matters arising – there were none.

3. Finance

3.1 Payment of Accounts - there were none.

3.2 To consider a S. 137 donation of £100.00 to EVHMC towards costs of Newsletter production:

Proposed: Mr. Muschamp; Seconded: Mr. Collins: carried nem con.

A cheque for £100.00 was written, signed and will be hand-delivered.

3.3 R.F.O.'s Report on Year to Date Income & Expenditure against Budget was received with thanks.

4. Job description and advertising for new Clerk.

Mrs. Eyre has written letter giving two months notice.

A local candidate for the post had been suggested, Mr. Collins had approached her, but she works full time, and did not think she could take on the Clerkship as well.

Mr. Cooch will make an informal approach to the Clerk of a neighbouring Parish Council.

Mrs. Eyre to sound out GAPTC re placing an advertisement.

All Councillors agreed that Mr. Hobbs should take the lead on any writing of a job description, contract, and interviewing, etc, which proved necessary.

5 Planning

5.1 Westerleigh – proposed demolition and rebuild

5.2 Windrush – proposed conversion of outbuilding, new stables, etc

5.3 Edgewood House – proposed two-storey extension

5.4 St John's Church - proposed eco-loo

5.5 Butler's Hill – application to retain as 3 separate dwellings

Noted that all of these applications have been permitted by CDC, though there is as yet no decision on the retention of agricultural use of land at Butler's Hill Farm.

6. Correspondence from the Parish – one item, see 8.1 overleaf.

7. Other correspondence – was put into circulation

8. Meetings

8.1 PCSOs' Neighbourhood Co-ordination Meeting, 7th July.

Mr. Collins reported that this was poorly attended, compared to a number of the previous meetings. The police had noticed a small increase in crime incidents, these tended to be burglaries of sheds and outbuildings.

A new crime was highlighted, involving contactless cards, as there are now readers which can scan these through clothing. Aluminium wallets/cases are recommended to combat this – these are now being produced.

There were no new plans for the coming quarter.

There was another complaint about the difficulty of communicating with Glos Highways – the GH Rep was absent from the meeting.

There was also a complaint, from an Elkstone parishioner, regarding the uncut banked verge near Highgate House, which is causing a blind bend on the lane.

Clerk pointed out that this had previously been the subject of a complaint, GH rep had made site visit but pronounced it no worse than many other verges at bends.

However, to be re-reported to GH.

9. A.O.B.

9.1 re NEST – Mr. Cooch confirmed that he had enrolled EPC in the pension scheme, had asked the PC's one employee if she wished to participate in it, and received confirmation that she did not. He thought, however, that the level of remuneration was possibly too small to have made her eligible.

10. Public session – no points were raised from the floor.

11. **Date of next Meeting:** 21st September

There being no other business, the meeting closed at 8.33 pm.