

Minutes of a Meeting of Elkstone Parish Council

8.00pm, Wednesday 15th November 2017, in Elkstone Village Hall

Present: Mr Hobbs (Chair), Mr Collins, Mr Cooch, Miss Gass and Ms Toase;
Mrs Thorn (Clerk)

Apologies: District Councillor Parsons

1. **Minutes of the last Meeting** (20th September 2017) were accepted and signed.
2. **Matters arising** – there were none
3. **Finance**
 - 3.1 **Payment of accounts**
 - 3.1.1 Invoices from GAPTC for training - £170.00
A cheque for £170.00 was written, signed and will be posted to GAPTC.
Miss Gass and Ms Toase have attended the GAPTC training session for 'Being a Better Councillor', which they found to be very useful and informative.
 - 3.1.2 Bill for share of village website hosting fee – 50% share of village website hosting = £75.00
A cheque for £75.00 was written, signed and will be hand delivered.
 - 3.1.3 Clerk's salary – September 2017 = £191.25 and October 2017 = £112.50 – to approve salary payments for September and October retrospectively. The cheques for September and October have already been written, signed and handed over.
 - 3.2 RFO's Report on Year to Date Income and Expenditure against Budget was received with thanks.
 - 3.3 RFO's 2018 – 2019 Budget forecast – Mrs Thorn presented a budget forecast which was discussed. To be further considered by Councillors and a decision on precept level made at the next meeting.
4. **Planning**
 - 4.1 17/02578/FUL – The Mill House, Elkstone: Noted CDC have granted permission for proposed demolition of timber outbuildings and erection of a natural stone garage with playroom above (revised scheme).
 - 4.2 17/03137/FUL – Wards Hay, Hill View, Elkstone: Noted CDC have granted permission for proposed extensions to the north of dwelling and associated alterations.
 - 4.3 17/03198/FUL – Windrush, Elkstone: Noted CDC have granted permission for proposed erection of rehabilitation stables.
 - 4.4 17/03124/FUL – Highgate Farm, Elkstone: proposed refurbish milking parlour and attached former labourers accommodation for use as ancillary accommodation – Councillors had no objections.
5. **Church eco-loo**

A letter has been received from Elkstone PCC regarding the possibility of EPC sharing the costs of emptying the Church eco-loo, this was discussed with the possibility of adding a sum to the annual grant when reviewing next year.

6. Community Defibrillators

The installation of a Community Defibrillator has been agreed and to go ahead and proceed with the installation as soon as possible. EPC to fund the defibrillator with the possibility of a grant from Cotswold District Council to contribute towards the cost. South West Ambulance Service Foundation Trust has been to visit and the best location for the defibrillator is on the outside of the village hall.

7. Correspondence from the Parish – there was none.

8. Other Correspondence – was put into circulation.

9. AOB

9.1 Mr Collins attended the PCSO Neighbourhood Coordination Meeting on 21st September.

9.2 Winter Preparations – the salt and grit has been delivered to Coombe End Farm.

9.3 Ms Toase has made enquiries regarding the possibility of EPC putting an Emergency Plan in place. To consider at the January meeting.

10. Public Session – no items were raised from the floor.

11. Date of next Meeting – Wednesday 17th January 2018

There being no other business, the meeting closed at 9.22pm.