

Minutes of a Meeting of Elkstone Parish Council

7.30pm, Wednesday 18th April 2018, in Elkstone Village Hall

Present: Mr Hobbs (Chair), Mr Collins, Mr Cooch, Miss Gass and Ms Toase;
Mrs Thorn (Clerk)

1. **Minutes of the last Meeting** (21st March 2018) were accepted and signed.
2. **Matters arising** – there were none.
3. **Finance**
 - 3.1 **Payment of accounts**
 - 3.1.1 **Renewal of annual subscription to GAPTC** £56.63, due by 30th April
To renew the membership of GAPTC:
proposed Mr Cooch; seconded Ms Toase
A cheque for £56.63 was written, signed and will be sent.
 - 3.1.2 **Clerk's salary** – March 2018 = £170.63 – to approve salary payment for March retrospectively. The cheque for March has already been written, signed and handed over.
 - 3.2 **RFO's Report on Year to Date Income and Expenditure against Budget** was received with thanks.
 - 3.3 **To approve the detailed annual accounts for the year ending 31st March 2018** – the detailed accounts were approved and signed.
 - 3.4 **Approval of Certificate of Exemption of Annual Return (Annual Governance and Accountability Return)** – this was considered and completed.
4. **Planning**
 - 4.1 **17/03124/FUL** – Highgate Farm, Elkstone: Noted the application has been withdrawn for proposed refurbish milking parlour and attached former labourers accommodation for use as ancillary accommodation.
5. **Community Defibrillator**
 - 5.1 **A grant of £500** has been received from Cotswold District Council to contribute towards the cost of the defibrillator. The defibrillator has arrived and are awaiting delivery of the cabinet for it to be stored in. The electrician has now been out to have a look regarding the installation. Contact has been made regarding arranging the defibrillator Awareness Session for villagers to attend, once the cabinet has been installed then a date and time can be arranged.
6. **Correspondence from the Parish**
 - 6.1 **An email** was received from a Parishioner requesting to plant Flanders poppies to commemorate 100 years since the end of WW1 around the Willow tree on the Pound. The Parish Council felt this was a good idea and have given their approval.
7. **Other Correspondence** – was put into circulation.

8. **AOB**
- 8.1 PCSO Neighbourhood Coordination Meeting – 19th April.
- 8.2 Insurance Renewal – The current insurers AON are ceasing to insure Local Councils but BHIB are taking this on and are going to offer a renewal at the same price apart from a change in Insurance Premium Tax with the same cover, the Clerk has not received this renewal quotation yet, though she has obtained two other quotes. To be considered at the May meeting.
9. **Public Session** – no items were raised from the floor.
10. **Date of next Meeting** – Wednesday 16th May 2018, 8.00pm.

There being no other business, the meeting closed at 8.05pm.