

Minutes of a Meeting of Elkstone Parish Council

8.00pm, Wednesday 18th September 2019, in Elkstone Village Hall

Present: Mr Hobbs (Chair), Mr Collins and Ms Toase; Mrs Thorn (Clerk);

Apologies: Mr Kearney; District Councillor Judd

1. **Minutes of the last Meeting** (24th July 2019) were accepted and signed.
2. **Public Session** – no items were raised from the floor.
3. **Matters arising**
 - 3.1 Re item 7.2 of 24.07.19
The Clerk has contacted Highways regarding the ‘Unsuitable for Motor Vehicles Sign’ which has been erected on Restricted Byway but has not yet received a response. Clerk to follow up.
 - 3.2 Proposal to site a dog litter bin at the village end of the Zeal Track. Clerk to enquire about the cost of a dog litter bin and to contact CDC to check the possibility of a bin being emptied. To consider at the November meeting.
4. **Finance**
 - 4.1 Payment of accounts
 - 4.1.1 Bill for hire of Hall, April – September 2019 – 4 meetings @ £10.00 per booking = £40.00. A cheque for £40.00 was written, signed and will be hand delivered.
 - 4.1.2.i Clerk’s salary – August 2019 = £119.05 – to approve salary payment for August. A cheque for £119.05 was written, signed and handed over.
 - 4.1.2.ii Clerk’s expenses – 3 months July – September 2019 – Stationery £3.35 for paper and percentage of phone/broadband charge £17.94 = £21.29. A cheque for £21.29 was written, signed and handed over.
 - 4.2 RFO’s Report on Year to Date Income and Expenditure against Budget was received with thanks.
5. **Planning**
 - 5.1 19/01865/FUL – High Cross, Elkstone: Noted CDC have granted permission for proposed erection of two storey rear extension and single storey rear extension.
 - 5.2 19/01655/FUL – High Beech, Elkstone: Noted CDC have granted permission for proposed insertion of rooflights to north and south elevations, erection of single storey rear extension and timber cladding to side of property, formation of timber clad entry porch and screen to north and east elevations and timber cladding to south gable and flue.
 - 5.3 18/04266/FUL – Coombe End Farm, Beechpike, Elkstone: proposed conversion of 2 rural buildings and replacement of 1 rural building to provide B1(a) office space and associated works – Councillors had no objections.
6. **Winter Preparations**
 - 6.1 Snow Warden – The Coombe End Estate have confirmed that they will continue as the Parish’s Snow Warden and Martyn Thorn is named as snow plough operator.

- 6.2 Salt and Grit – Clerk has asked for the maximum allowable number of bags of salt and grit to be delivered to Coombe End Farm.
- 6.3 Consideration was given to a new salt and grit bin for the Slutswell Hill area. This was agreed and approval given to order a new salt and grit bin.
- 6.4 The salt and grit bin next to the post box in the centre of the village has broken hinges. A repair and costs to be considered.

- 7. **Correspondence from the Parish**
 - 7.1 The possibility of EPC creating a Neighbourhood Plan. To consider at the November meeting.
 - 7.2 The possibility of an Electric Vehicle Charging Point being fitted. To be considered in due course once Cotswold District Council know how much funding can be made available.

- 8. **Other Correspondence** – was put into circulation.

- 9. **Items for Information**
 - 9.1 Highways England A417 Missing Link Road Improvement Scheme Project Update. The Secretary of State for Transport has confirmed the A417 Missing Link Scheme can proceed to a Development Consent Order planning application. The public consultation to discuss the updated designs will start on Friday 27th September 2019 and end on Friday 8th November 2019.
 - 9.2 Mr Collins attended the PCSO Neighbourhood Coordination Meeting, 15th August. He reported that the Parish is in a very safe area but a reminder to be vigilant as the nights get darker and to report any unusual activity to the police on 101. A note to be put in the Elkstone Newsletter to promote Neighbourhood Watch.
 - 9.3 The Clerk confirmed that she has completed the re-declaration of compliance to the Pensions Regulator and has received confirmation back. This is to be reviewed every 3 years or when circumstances change.

- 10. **Date of next Meeting** – Wednesday 13th November 2019

There being no other business, the meeting closed at 9.20pm.