

Minutes of a Meeting of Elkstone Parish Council

8.00pm, Wednesday 20th January 2021, by remote attendance via Zoom

Present: Mr Hobbs (Chair), Mr Collins, Mr Kearney and Ms Toase; Mrs Thorn (Clerk);
District Councillor Judd

1. **Minutes of the last Meeting** (18th November 2020) were accepted and will be signed at a later date.
2. **Public Session** – no items were raised from the floor.
3. **Matters arising** – there were none.
4. **Finance**
 - 4.1 Payment of accounts
 - 4.1.1 Invoice for works to the willow tree on The Pound - £600.00 to approve the payment retrospectively. The cheque for the tree work has already been written, signed and posted as EPC had already given approval for the tree work to be carried out.
 - 4.1.2 Payment for share of the Elkstone village website fee = £29.45. A cheque for £29.45 was written, will be signed and hand delivered.
 - 4.1.3.i Clerk's salary – November 2020 = £191.84 and December 2020 = £132.98 – to approve salary payments for November and December retrospectively. The cheques for November and December have already been written, signed and handed over.
 - 4.1.3.ii Clerk's expenses – 3 months October to December 2020 – percentage of phone/broadband charge £17.25. A cheque for £17.25 was written, will be signed and hand delivered.
 - 4.2 RFO's Report on Year to Date Income and Expenditure against Budget was received with thanks.
 - 4.3 Precept to be set for 2021 – 2022: Mrs Thorn tabled a budget forecast, which was considered in detail and agreed.
To accept budget forecast and set a precept of £4,500.00 for 2021 – 2022
Proposed: Ms Toase, seconded: Mr Collins
 - 4.4 Renewal of CPRE Membership, annual subscription of £36.00 due 5th January 2021. Proposed: Mr Collins, seconded: Ms Toase
A cheque for £36.00 was written, will be signed and posted.
 - 4.5 S.137 donation of £300.00 to EPCC for churchyard maintenance.
Proposed: Mr Kearney, seconded: Mr Collins
A cheque for £300.00 was written, will be signed and hand delivered.
5. **Planning**
 - 5.1 19/03628/FUL – Trout Farm, Cockleford Farm, Cockleford: Noted CDC have granted permission for proposed construction of an agricultural building.
 - 5.2 20/0444/OPANOT – Coombe End Farm, Beeckpike, Elkstone: proposed change of use of an agricultural building to a flexible commercial use – this was discussed and the Councillors had no objections.

6. **Survey of EPC's physical assets** – there is no change from last year.
7. **Correspondence from the Parish** – there was none.
8. **Other Correspondence**
 - 8.1 Letter regarding 20 mph zones. This was discussed and is not appropriate to the Parish.
9. **Items for Information**
 - 9.1 Ms Judd informed the meeting that CDC has Coronavirus business grants available to eligible businesses. Walkers are coming to the area at weekends and it is important they keep their dogs under control due to the lambing season and the police are aware of the problem. The Cotswold Water Park has been given Site of Special Scientific Interest (SSSI) status by Natural England. If you are not registered with a GP surgery you will not be contacted for a Covid-19 vaccination. There has been fly tipping at the A417 Highwayman Underpass. CDC has approved spending for community grants on Spacehive, a crowdfunding website so that communities can crowdfund community projects and CDC may fund a proportion.
 - 9.2 Clerk to contact Cashtrac as internal auditor to audit the accounts next year.
10. **Date of next Meeting** – Wednesday 24th March 2021
Proposed dates are:
Wednesday 21st April 2021, Wednesday 19th May 2021,
Wednesday 21st July 2021, Wednesday 22nd September 2021,
Wednesday 17th November 2021, Wednesday 19th January 2022 and
Wednesday 23rd March 2022

There being no other business, the meeting closed at 8.36pm.