

Minutes of a Meeting of Elkstone Parish Council

8.00pm, Wednesday 20th September 2017, in Elkstone Village Hall

Present: Mr Hobbs (Chair), Mr Collins, Mr Cooch, Miss Gass and Ms Toase;
Mrs Thorn (Clerk); District Councillor Parsons

- 1. Minutes of the last Meeting** (26th July 2017) were accepted and signed.
- 2. Matters arising** – there were none.
- 3. Finance**
 - 3.1 External Auditors' report** – the Clerk was pleased to tell the Meeting that the report was clear.
 - 3.2 Payment of accounts**
 - 3.2.1 Bill for hire of Hall, April – September 2017** – 4 meetings @ £10.00 per booking = £40.00. A cheque for £40.00 was written, signed and will be hand delivered.
 - 3.2.2.i Clerk's salary** – August 2017 = £159.38 – to approve salary payment for August retrospectively. The cheque for August has already been written, signed and handed over.
 - 3.2.2.ii Clerk's expenses** – 3 months July – September 2017 – percentage of phone/broadband charge £17.94. A cheque for £17.94 was written, signed and handed over.
 - 3.3 To consider a \$ 137 donation to EVHMC towards costs of Newsletter production** – this was discussed and a donation of £100.00 was approved: proposed Mr Collins; seconded Ms Toase
A cheque for £100.00 was written, signed and will be hand delivered.
 - 3.4 RFO's Report on Year to Date Income and Expenditure against Budget** was received with thanks.
- 4. Planning**
 - 4.1 17/02599/FUL** – Cockleford Farm, Cockleford: Noted CDC have refused permission for proposed erection of a detached dwelling (part retrospective) and the applicant has appealed against CDC's decision to refuse permission.
 - 4.2 17/03137/FUL** – Wards Hay, Hill View, Elkstone: proposed extensions to the north of dwelling and associated alterations – Councillors had no objections.
 - 4.3 17/03198/FUL** – Windrush, Elkstone: proposed erection of rehabilitation stables – Councillors had no objections.
 - 4.4 17/02241/FUL** – Elkstone Farm, Elkstone: Update, it has been Noted CDC have refused permission for proposed demolition of existing barns and construction of 5 dwellings.
- 5. Winter Preparations**
 - 5.1 Snow Warden** – The Coombe End Estate have confirmed that they will continue as the Parish's Snow Warden and Martyn Thorn is named as snow plough operator.
 - 5.2 Salt and Grit** – Clerk has asked for the maximum allowable number of bags of salt and grit to be delivered to Coombe End Farm.

- 6. Community Defibrillators**
The installation of a Community Defibrillator outside the village hall was discussed and approval was given in principle. To progress subject to the resolution of funding; the possibility of an appeal for donations towards the costs and Clerk to apply to Cotswold District Council for a grant. Clerk to contact South West Ambulance Service Foundation Trust to arrange a visit to offer advice and discuss the proposed location of the defibrillator.
- 7. Correspondence from the Parish** – there was none.
- 8. Other Correspondence** – was put into circulation.
A letter has been received from CDC regarding whether EPC has an Emergency Plan in place in the event of an emergency happening. Ms Toase to make enquiries regarding the possibility of a plan being put in place.
- 9. AOB**
 - 9.1** Cotswold District Council is to carry out a Register of Electors Canvass and is seeking applicants who may be interested in helping, an article to be put in the Elkstone newsletter.
 - 9.2** PCSO Neighbourhood Coordination Meeting – 21st September – Mr Collins to attend.
 - 9.3** Clerk to book places on the GAPTC training courses ‘Being a Better Councillor’ for Miss Gass and Ms Toase to attend and also a Data Protection course for the Clerk.
 - 9.4** To consider an internal auditor to audit the accounts next year.
 - 9.5** Clerk to remove Mr Luck and Mr Muschamp as signatories on the EPC bank account following their resignation.
 - 9.6** The Green Dragon Hill has re-opened following work to repair pot holes.
- 10. Public Session** – no items were raised from the floor.
- 11. Date of next Meeting** – Wednesday 15th November

There being no other business, the meeting closed at 9.02pm.