

Minutes of a Meeting of Elkstone Parish Council

8.00pm, Wednesday 21st November 2018, in Elkstone Village Hall

Present: Mr Collins (Chair), Mr Cooch, Miss Gass and Ms Toase; Mrs Thorn (Clerk)

Apologies: Mr Hobbs

1. **Minutes of the last Meeting** (19th September 2018) were accepted and signed.
2. **Matters arising**
 - 2.1 Re. item 7.3 of 18.07.18 and 2.1 of 19.09.18
The Defibrillator Awareness Session with Jim Jones of Passion First Aid took place on Wednesday 26th September, it was a very informative session with a good turnout of 19 residents.
 - 2.2 Re: item 8.1 of 19.09.18
An email had been received regarding litter. The Clerk has contacted CDC to site the extra litter bin by letter box at the roundabout turning area near the A417 and the litter bin has now been installed.
 - 2.3 Re: item 5.3 of 19.09.18 – Winter Preparations
The Clerk has enquired about the cost of a new salt and grit bin next to the post box in the centre of the village, these were considered and Clerk to look at other products. To be carried over to the January meeting.
The salt and grit has been delivered to Coombe End Farm.
3. **Finance**
 - 3.1 Payment of accounts
 - 3.1.1 Bill for share of village website hosting fee – 50% share of the Elkstone domain name = £9.00
A cheque for £9.00 was written, signed and will be hand delivered.
An email has been received regarding the possibility of an increase to the village website hosting fee to improve the security of the Elkstone website. An increase from £75.00 to £120.00 per annum was agreed for the 50% contribution to the village website hosting fee. Although to consider alternative providers also in the interest of securing best value for money before next year's renewal was discussed. Proposed: Ms Toase, seconded: Mr Cooch.
 - 3.1.2 Clerk's salary – September 2018 = £164.43 and October 2018 = £121.37 – to approve salary payments for September and October retrospectively. The cheques for September and October have already been written, signed and handed over.
 - 3.2 RFO's Report on Year to Date Income and Expenditure against Budget was received with thanks.
 - 3.3 RFO's 2019 – 2020 Budget forecast – Mrs Thorn presented a budget forecast which was discussed. To be further considered by Councillors and a decision on precept level made at the January meeting.
4. **Planning**
 - 4.1 18/04022/FUL – Pendle House, Elkstone: proposed erection of greenhouse – Councillors had no objections.

5. **Proposed Extinguishment of Public Footpath BEL17**
An email has been received with a proposal to consider proposed Extinguishment of Public Footpath BEL17. This was discussed at length and the Councillors objected – insufficient justification to the proposed Extinguishment of Public Footpath BEL17.
6. **General Data Protection Regulation Documents**
The General Privacy Notice and the Privacy Notice for Staff, Councillors and Role Holders have been drawn up and emailed, these are also being circulated to the Councillors. To be considered at the January meeting.
7. **Correspondence from the Parish**
 - 7.1 An email has been received from a Parishioner regarding Neighbourhood Watch, a note will be put in the Elkstone newsletter to say if people wish to be on the Neighbourhood Watch mailing list to contact Pat Hobbs.
8. **Other Correspondence** – was put into circulation.
9. **AOB**
 - 9.1 The possibility of a mirror on the edge of the village. This has been raised previously with Highways and this is not a possibility.
 - 9.2 Attention has been drawn to the seasonal spring close to The Pound and Mill House where the water runs across the track into the ditch and also along the track. It has been suggested that the flow could be diverted away from the track.
 - 9.3 Proposed date for special interim meeting on Wednesday 12th December 2018 to include planning application at Bay Tree Barn, Manor Farm, Elkstone. Clerk to check hall availability and book.
10. **Public Session** – no items were raised from the floor.
11. **Dates of next Meetings:**
Wednesday 12th December 2018 and Wednesday 16th January 2019, at 8.00pm.

There being no other business, the meeting closed at 9.04pm.