

Minutes of a Meeting of Elkstone Parish Council

7.30pm, Wednesday 26th April 2017, in Elkstone Village Hall

Present: Mr Luck (Chair), Messrs Collins, Cooch and Muschamp; Mrs Thorn (Clerk)

Apologies: Mr Hobbs; District Councillor Parsons

1. **Minutes of the last Meeting** (22nd March 2017) were accepted and signed.
2. **Matters arising** – there were none.
3. **Finance**
 - 3.1 **Payment of accounts**
 - 3.1.1 **Renewal of annual subscription to GAPTC £55.97, due 1st April**

To renew the membership of GAPTC:
proposed Mr Muschamp; seconded Mr Collins
A cheque for £55.97 was written, signed and will be sent.
 - 3.1.2 **Clerk's salary – March 2017 = £154.80 – to approve salary payment for March retrospectively. The cheque for March has already been written, signed and hand delivered.**
 - 3.2 **Future method of payments to HMRC –**

HMRC have sent a payments booklet to enable future payments to be made by cheque and posted.
 - 3.3 **RFO's Report on Year to Date Income and Expenditure against Budget was received with thanks.**
 - 3.4 **To approve the detailed annual accounts for the year ending 31st March 2017 – the detailed accounts were approved and signed.**
4. **Planning**
 - 4.1 **16/04548/FUL – Trout Farm, Cockleford Farm, Cockleford: Noted CDC have refused permission for proposed erection of a detached dwelling (part retrospective).**
 - 4.2 **16/04828/FUL – Watercombe Barn, Elkstone: Noted CDC have granted permission for proposed change of use of former agricultural barn to form a single dwelling.**
5. **Willow Tree on The Pound**

The willow tree is leaning and heavily weighted with signs of roots lifting on the upper side. A quote for £450 plus VAT has been received to reduce the height and spread by 40% to lessen strain on upper roots and the chance of limbs failing. This was discussed and was decided to proceed with this work subject to CDC granting permission.
6. **Correspondence from the Parish**
 - 6.1 **A Parishioner has raised concerns regarding a public footpath being obstructed, this was discussed and a note will be put in the Elkstone newsletter as a reminder for any public footpaths to be kept as clear as possible to give a good impression for Gardens Open Day.**

7. **Other Correspondence** – was put into circulation.
8. **AOB** – there was none.
9. **Public Session** – no items were raised from the floor.
10. **Date of next Meeting** – Wednesday 17th May 2017 at 8.00pm.

There being no other business, the meeting closed at 8.05pm.