

Minutes of the Annual General Meeting of Elkstone Parish Council

8.00 pm, Wednesday 18th May 2016, in Elkstone Village Hall

Present: Mr. Collins (Chair), Mssrs Cooch & Luck; Mrs Eyre (Clerk)
Apologies: Mr. Muschamp; also Mr. Hobbs for anticipated late arrival.

1. Election of Officers – this item was taken at the end of the meeting when four Councillors were present

Chair: Mr. Hobbs: proposed Mr. Collins; seconded Mr. Cooch; carried nem con.

Vice Chair: Mr. Luck: proposed Mr. Collins; seconded Mr. Cooch; carried nem con.

Mr. Cooch agreed to continue as Responsible Financial officer, for which Councillors were very grateful.

2. Minutes of the previous Meeting (Wednesday 20th April 2016) were accepted and signed.

3. Matters arising

re item 3.6 of 13th January, and item 2 of 23rd March – Pension Scheme, NEST – Mr. Cooch told the meeting that he has now been advised that he should complete the application to register even though there may be no employee in the scheme. He will do this in the next few days.

4. Finance

4.1 Payment of accounts – there were none

4.2 Internal audit/annual return

4.2.1 Completion and approval of part 1– governance statement – this was considered and completed

4.2.2 Approval of part 2 - financial statement – this was considered and completed

4.3 proposed donation to CAB

A donation of £50.00: proposed Mr. Cooch; seconded Mr. Hobbs, carried nem con.

A cheque for £50.00 was written, signed and will be sent.

4.4 R.F.O.'s Report on Year to Date Income & Expenditure was received with thanks.

5. Insurance renewal – Mr. Cooch told the meeting that, in view of AON's earlier mistake, EPC will benefit from four years (not three) tied in to the current insurance without increase in premium, although the tax has risen from 6% to 9.5%.

A cheque for £215.46 was written, signed and will be sent.

6. Planning

6.1 app no 16/01394/FUL - proposed eco-loo in churchyard – Councillors had no objections.

6.2 app no 16/01672/FUL - proposed alterations, Old Dairy Unit, increasing the number of units from 8 as per the previous planning consent, to 16 – this was discussed at length. Councillors had four areas of concern:

- i. the anticipated light pollution
- ii. the provision of only one parking space per unit plus a handful for visitors appeared inadequate
- iii. that none of the 16 units appeared to be proposed as ‘affordable housing’ – Councillors were of the opinion that 25% of the units on this site should be within this category
- iv. the probable impact of a development of this size on the mains water pressure for the rest of the village

Clerk to so inform CDC planning.

6.3 app no 16/01578/CLEUD - proposal re arrangement of housing, and agricultural tie, Butler’s Hill Farm - this was discussed at length.

Councillors had no objection to the proposed changes to the internal arrangement of the accommodation, but objected to the proposed lifting of the agricultural tie.

Clerk to so inform CDC planning.

6.4 app no 16/01687/FUL - proposed extension, Edgewood House - Councillors had no objections.

7. Correspondence from the Parish – a telephone message (caller unidentified) complaining about the potholes on the 3/190 outside the church. These were reported to GH earlier this year, and three have been marked for filling. The caller may also be the person who has contacted Councillor Robbins.

8. Other correspondence – was put into circulation

9. Meetings – PCSOs’ NCG, 7th July, 7.30, Chedworth Village Hall. Mr. Collins will attend on behalf of EPC.

10. A.O.B. Mr. Cooch reminded the meeting that the notices to be posted annually on the Elkstone Village website, in order to comply with the Transparency Code, are coming due for renewal.

11. Public Session – no matters were raised.

12. Dates of next Meetings:

Wednesdays 13th July and 21st September, at 8.00 pm.

Clerk to check Hall availability and make bookings.

There being no other business, the meeting closed at 8.47 pm.