

**ANNUAL MEETING OF THE COUNCIL
APPROVED MINUTES
HELD AT 7.00PM ON 8th May 2024
IN THE VILLAGE HALL**

1.	Welcome and introductions – by the present Chairman
2.	Election of Chairman – Cllr Hobbs followed signing of acceptance of office papers
3.	Election of Vice-Chairman – Cllr Collins followed by signing of acceptance of office papers
4.	Attendance recorded as Cllrs Hobbs, Collins, Kearney, Hopkins, Luck & 2 members of the public
5.	Apologies for absence recorded from District Councillor Julia Judd CC Harris did not attend
6.	Declaration of Interest for matters on the agenda were invited- none
7.	Minutes of the previous Parish Council Meeting held on 13th March 2024 approved
8.	Council agreed delegation to Clerk of authority to make submission of comments on planning matters where no meeting of the Council i able to be held
9.	Council agreed changes are required to financial regulations standing orders accepted
10.	Council agreed no changes are required to the asset register
	Council agreed representation by Cllr Hopkins at the A417 parish forums
	Council agreed no changes are required to insurance policy for the coming year and approved the premium up to the sum of £356.65- Council agreed to accept 3 year price if available
11.	Council no changes are required to banking mandate
12.	Council no changes are required to its Complaints, Freedom of Information or Data protection policies procedure
13.	Council approved its independent internal auditor- Ian Selkirk as last year
14.	Council confirmed it wishes to renew its subscription to GAPTC £60.16 and PATA payroll £124.20
15.	Council approved the payment list Council noted CIL due to be received from 23/01422/FUL Land At Pixwold Farm, Cockleford £119.58
16.	Council approved its AGAR completion and delegated to the Chair of meeting to sign the appropriate forms
17.	Council agreed that its meeting schedule shall remain as 2 nd Wednesday of May, July, September, November, January, March commencing at 7.30pm
18.	Public Participation was invited a) Question on CIL
19.	Report not received from County Councillor Joe Harris
20.	Report distributed via email from District Councillor Julia Judd
21.	Close of meeting 19.21 to be followed by Parish Assembly at 7.45pm

PARISH ASSEMBLY HELD ON 8th MAY 2024

IN THE VILLAGE HALL
COMMENCING AT 7.45pm

Draft minutes

1. Attendance recorded as Parish councillors Matt Hobbs, David Collins David Kearney, Graham Hopkins, Barbara Luck, and 2 members of the public
2. Apologies for absence received recorded from
District Councillor Julia Judd
County Councillor Joe Harris did not attend
3. Those present approved minutes of previous Annual Parish Meeting held in 2023
4. Verbal Report received from the Chairman of the Parish Council on its activities over the last year – Thanks to Parish Councillors over the previous 12 months, and work done on projects such as seeking funding. Highway issues has taken up a lot of Council time. There have not been any controversial planning matters and where applications have been considered, the Parish Council has considered the impact on the parish. Thanks were given to the Clerk for the work done on behalf of the Council.
5. Report distributed via email from District Councillor Judd
6. Report not received from County Councillor Harris
7. Representatives from other organisations present were invited to present a report
 - Village Hall Committee – funding through “rural improvement grants” has not been successful. Village Hall Committee employed an architect to look at the Village Hall footprint but extending was not financially feasible. Further advice/work on grants will continue.
 - Elkstone Studio – Outdoor events (cinema/theatre) and Farmers Market (Sundays) -member of the public made a request for residents to receive discounts. License application noted
8. Open discussion on other priorities for the Parish from members of the public.
 - Potholes and how to improve the system of reporting/acting
 - A417 increase traffic predicted
 - Fix My Street reporting portal
 - Footpath to the Studios requested
 - Village Open Gardens scheme
 - Website
 - Emergency plan
9. Meeting closed at 20.40

