

Draft Minutes of a Meeting of Elkstone Parish Council

8.00pm, Wednesday 24th July 2019, in Elkstone Village Hall

Present: Mr Hobbs (Chair), Mr Collins, Mr Kearney and Ms Toase; Mrs Thorn (Clerk)
District Councillor Judd

1. **Minutes of the last Meeting** (29th May 2019) were accepted and signed.
2. **Public Session**
 - 2.1 Ms Judd informed the meeting of the Neighbourhood Plan, Community Activity Support Fund, Community Projects Fund, CIL (Community Infrastructure Levy), Community Led Housing, Recycling, Climate Emergency and Car Parking in Cirencester.
3. **Matters arising**
 - 3.1 Re item 9.2 of 29.05.19
The Clerk has booked a GAPTC training session 'Being a Better Councillor' for Mr Kearney to attend on Wednesday 30th October.
4. **Finance**
 - 4.1 Payment of accounts
 - 4.1.1 Clerk's salary – June 2019 = £260.67 - to approve salary payment for June retrospectively. The cheque for June has already been written, signed and handed over. July 2019 = £102.63 – to approve salary payment for July. A cheque postdated 27th July 2019 was written, signed and handed over.
 - 4.1.2 Clerk's expenses – 3 months April to June 2019 – postage £1.40, stationery £1.00 for file dividers and percentage of phone/broadband charge £17.94 = £20.34
 - 4.2 To consider a S 137 donation to EVHMC towards costs of Newsletter production: proposed Mr Collins; seconded Ms Toase
A cheque for £100.00 was written, signed and will be hand delivered.
 - 4.3 RFO's Report on Year to Date Income and Expenditure against Budget was received with thanks.
5. **Planning**
 - 5.1 19/01865/FUL – High Cross, Elkstone: proposed erection of two storey rear extension and single storey rear extension – Councillors had no objections.
6. **Elkstone Open Gardens**

A letter was received and responded to about Elkstone Open Gardens, not a Parish Council matter.

- 7. Correspondence from the Parish**
- 7.1** A Parishioner has reported the condition of the grit bin next to the post box in the centre of the village. To consider a new grit bin.
- 7.2** An 'Unsuitable for Motor Vehicles' sign has been erected on Restricted Byway. Clerk to write to Highways as the sign is obstructing the farmer's access so to reduce the sign to the height of the wall and facing the right way.
- 8. Other Correspondence – was put into circulation.**
- 9. Items for Information**
- 9.1** Proposal to site a dog litter bin at the village end of the Zeal Track. Clerk to contact CDC to check the possibility of a bin being emptied. A note to be placed in the Elkstone Newsletter to see if there is a requirement for a dog litter bin.
- 9.2** An email has been received from District Councillor Judd to include an Ermin Ward Facebook page address on the Elkstone Village Website. This was discussed and the Councillors have no objection.
- 9.3** Potholes have been reported to the County Council and have been informed that they are going to carry out repairs next week.
- 9.4** The possibility of Gateway Signs at each end of the village to encourage traffic to slow down, this has been raised previously with Highways. To be considered.
- 9.5** Councillor Vacancy – Ms Toase to make an informal approach to a candidate to fill the vacancy.
- 9.6** Mr Collins and Mr Kearney attended the Highways England A417 Missing Link Road Improvement Scheme Project Update. Further consultations will be taking place. Following initial consultation there will be a new junction at the Cowley roundabout. Existing slip roads on the A417 are not going to be extended.
- 10. Date of next Meeting – Wednesday 18th September 2019**

There being no other business, the meeting closed at 9.50pm.